

Chesterfield Library Board of Trustees Meeting

7:06 PM Monday, September 18, 2023

Present: Trustees: Amy Gavalis, Jen Peotter, Linda Urban-Lyon; Librarian: Cindy Squier

August minutes approved.

Librarian's Report: Cindy presented the Trustees with Expense Report and User statistics for both June 2023 and July 2023. User Statistics for June 2023 increased slightly from June 2022; user statistics for July 2023 increased by over 200 from July 2022. No updated Holdings figure available for July 2023. Cindy submitted the amended Collection Development Policy for board approval. The addition to the policy is the *Reconsideration of Materials*. MBLC recommends that all Massachusetts libraries have this article in their policy should a library receive a materials challenge. The amended policy was approved by the Trustees. Cindy informed the Trustees that she had completed the Annual Report Information Survey (ARIS) and needs a trustee signature. Cindy told the Trustees that the report is 43 pages. ARIS asks libraries to provide information and statistics on circulation, holdings, programs, materials, among other things. Some data Cindy shared with the Trustees was the number of books in the library. Cindy's breakdown was roughly 4,230 adult books, 253 young adult and 6,028 children's books.

Old Business: Amended Collection Development Policy: discussed in librarian's report.

New Business: Summer Program planning for next year. Summer programs are well attended and require organization time before and after the event. Amy posed the question if Cindy felt she had enough help for the programs. Cindy stated that having a library assistant and counselors that come with the day care program, she feels she has adequate assistance. Due to the unavailability of some Trustees for the next Library Board meeting, the date for the September meeting will be September 18, 2023.

Meeting adjourned 7:40 PM