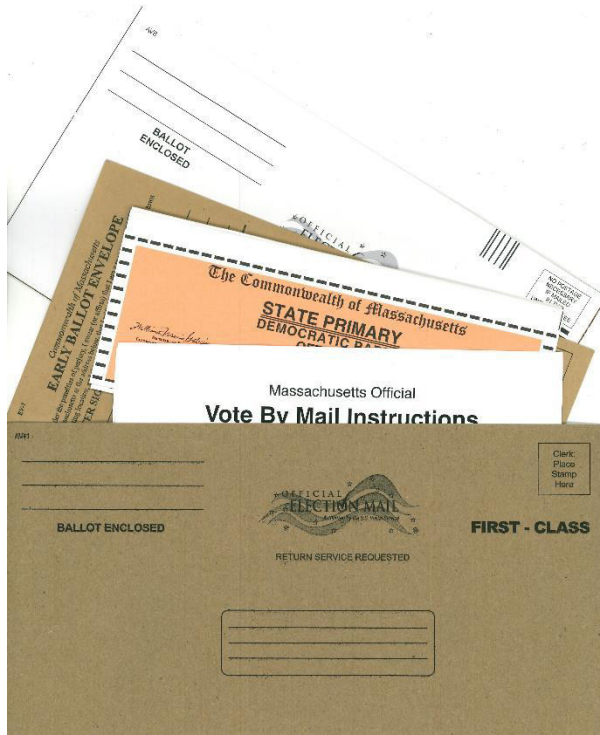


# 2024 Envelope Guide



(2020 ballot kit shown above)

**Secretary of the Commonwealth  
Elections Division  
One Ashburton Place, Room 1705  
Boston, MA 02108**

## AV8:

AV8 is for domestic voters to return their EV/AV ballots by mail. The AV8 is white, is pre-addressed to your offices and includes postage paid for by the State. It is **required** to be used in all state and local elections for EV and AV by-mail voters.


AV8

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


**BALLOT  
ENCLOSED**

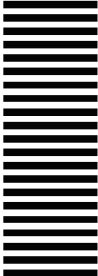



OFFICIAL  
ELECTION MAIL  
Authorized by the U.S. Postal Service

**BUSINESS REPLY MAIL**  
FIRST-CLASS MAIL PERMIT NO. 1185 BOSTON, MA  
POSTAGE WILL BE PAID BY ADDRESSEE

TOWN CLERK  
116 MAIN ST STE 107  
SOUTH HADLEY, MA 01075-9908



NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES  




## AV11:

The AV11 is used by election officials to mail absentee ballots to domestic EV/AV voters. This is the outer-most envelope of kitted ballots which includes the AV8, a ballot and instruction sheet. The current version of the AV11 is white (not a brown paper bag) and simply says “BALLOT ENCLOSED” under the return address—no longer listing the date or the election type so it may be used in all state and local elections.

AV11

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BALLOT ENCLOSED**



OFFICIAL  
ELECTION MAIL  
Authorized by the U.S. Postal Service

RETURN SERVICE REQUESTED

Clerk:  
Place  
Stamp  
Here

**FIRST - CLASS**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EV7:

The EV7 is the smallest envelope that must be sent or provided to every Early Voter whether by-mail or in-person. **You must insert an EV7 into your kitted ballots before you mail them.** Below is an image of the envelope we are manufacturing for 2024. It will be on a lighter “brown kraft” color shown below as opposed to the paper bag material we were stuck with in 2020, and will feature a “peel and seal” strip. We have also added a red arrow where the voter signs and added more space below the signature line for you to affix a label.

EV7	
Commonwealth of Massachusetts	
EARLY BALLOT ENVELOPE	
Under the penalties of perjury, I swear (or affirm) that I am a registered voter in Massachusetts at the address below, that I will not cast a ballot in any other city or town or voting location, and that the information below is true.	
VOTER SIGN HERE	
1.	_____ Voter's signature
2.	_____ Voter's printed name
3.	_____ Home address (where registered)
ASSISTING PERSON	
Complete and sign below	
Under the penalties of perjury, I swear (or affirm) that the voter needed assistance in marking the ballot and signing above because of physical disability, inability to read, or inability to read English. The voter swore (or affirmed) the voter affidavit and I then signed the voter's name above.	
REMINDER: Sign voter's name at #1	
4.	_____ Reason for assistance
5.	_____ Assisting person's signature
6.	_____ Assisting person's printed name
PENALTY FOR ILLEGAL VOTING:	
The penalty for voting or attempting to vote in violation of section 26 of chapter 56 of the Massachusetts General Laws is a fine of not more than ten thousand dollars, imprisonment for not more than five years, or both.	
For Election Official Use Only	
Ward / Precinct: _____	
Ballot enclosed (for Primary only):	
<input type="checkbox"/> Democratic	<input type="checkbox"/> Republican <input type="checkbox"/> _____

## AV7:

AV7 is the inner-most absentee envelope with an affidavit that is filled out by every *absentee* voter who receives their ballot by mail. **You must insert an AV7 into any kits being sent to AV voters.** Upon completion of voting, they seal their voted ballot in the AV7 and execute the affidavit on the envelope. The AV7 is then put inside of an AV8 or SAV8 and brought to a mailbox or delivered to a City/Town Hall. The 2024 AV7 will have a “peel and seal” strip.

AV7  
Commonwealth of Massachusetts

### ABSENTEE BALLOT ENVELOPE

Under the penalties of perjury, I swear (or affirm) that I am eligible to vote in Massachusetts at the address below, that I will be absent from my city or town on Election Day or I am prevented from voting at my polling place either by disability or religious belief, and that the information below is true.

**VOTER SIGN HERE**

1. \_\_\_\_\_  
Voter's signature

2. \_\_\_\_\_  
Voter's printed name

3. \_\_\_\_\_  
Home address (where registered)

---

**ASSISTING PERSON**

Complete and sign below

Under the penalties of perjury, I swear (or affirm) that the voter needed assistance in marking the ballot and signing above because of physical disability, inability to read, or inability to read English. The voter swore (or affirmed) the voter affidavit and I then signed the voter's name above.

**REMINDER: Sign voter's name at #1**

4. \_\_\_\_\_  
Reason for assistance

5. \_\_\_\_\_  
Assisting person's signature

6. \_\_\_\_\_  
Assisting person's printed name

---


**For Election Official Use Only**

Ward / Precinct: _____	
Ballot enclosed (for <b>Primary</b> only):	Method of Delivery (select one):
<input type="checkbox"/> Democratic	<input type="checkbox"/> Delivered by mail
<input type="checkbox"/> Republican	<input type="checkbox"/> Voted in office
<input type="checkbox"/> _____	<input type="checkbox"/> Delivered by voter or family member
	<input type="checkbox"/> Delivered to voter at health care facility

Used for a foreign or military absentee voter to return their ballot to City/Town hall. The AV7 containing the ballot is placed into the SAV8 for mailing.

**SAV7:**

SAV7 is for overseas absentee voters to receive their absentee ballot package. This is the outermost envelope for citizens voting abroad.

SAV 7 From City or Town Clerk or Election Commissioners of:  _____ (City or Town)  Massachusetts _____ (Zip Code)	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;">U.S. Postage Paid 39 USC 3406 PAR AVION</div> <div style="margin-top: 20px; text-align: center;"></div>
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**PV:**

In the event a voter casts a provisional ballot their ballot will be kept in the PV envelope until such time it is determined that the ballot will be counted.

PV

*Commonwealth of Massachusetts*  
**PROVISIONAL BALLOT ENVELOPE**

CITY/TOWN: \_\_\_\_\_

WARD/PRECINCT: \_\_\_\_\_

PROVISIONAL BALLOT NUMBER:  
\_\_\_\_\_

**INSTRUCTIONS TO VOTERS:**  
After voting your ballot, place it in this envelope, seal it  
and return it to the precinct election official.

## E 230A:

The E 230A is used for communities with hand counted, paper ballots (sans optical scan). Enclosed are paper ballots in blocks of 50. Also enclosed will be a block-tally sheet used for recording.

E 230A

**Block No.** \_\_\_\_\_

**Number of Ballots** \_\_\_\_\_