

Chesterfield Select Board Meeting Agenda
Monday, July 31, 2023, 3:00 PM
Town Offices – 422 Main Road, Chesterfield, MA

PUBLIC ACCESS via Zoom through this link:

Join Zoom Meeting:

<https://zoom.us/j/9908786362?pwd=ZmJwY0NERXZObl1kWFBiRHFnVUNwZz09>

Or call (929) 205 6099 to participate by phone with Meeting Code 990 878 6362

Time Slots:

3:15 PM: Denise LeDuc: subordination request, possible sign

Approve Minutes:

Minutes of Regular Select Board meetings of 7/17/23

Approve Warrant:

Review and sign warrants: W24-05, WP24-05 and WBB24-05

CDBG Grant Management RFP:

Possible vote to Award Contract to HCDC (Hilltown Community Development Corporation) for Grant Management of CDBG Grant

Requests for Additions to Agenda:

Reports:

1. Edwards Museum Updates (Roger)
2. Year End Carryover List from Accountant (Trish)
3. Any other reports
4. Town Administrator Report (Brenda)
 - Tables for Town Hall
 - Staples Bill
 - Town Hall Steps
 - COA Furnace Leak

Any other item not anticipated

Action Items:

- FRTA (Franklin Regional Transportation Authority) Easy Ride Program Enhanced Access (Approval by Select Board Needed)
- Email request from Ellie Goudie-Averill to use Town Hall for Hilltown Open Studio Tour on Saturday and Sunday 9/30 & 10/1. They will be showing dance films and doing live dance performances for the Tour. She would also like to set up on Friday 9/29.
- Sign SIG Grant Contract (Chair)
- **Appointments:**
 - Marianne Drake to Capital Planning- 1 year term (replace Carol Jolly)

Working Groups instead of Committee for the MVP Sub groups

- Right of First Refusal Procedures
- Cemetery Stone Wall Contract, possible sign

General Discussion Period

Next Select Board Meeting 8/28

Set date for Joint Meeting with Assessors and Valencik with Select Board

Correspondence and possible action:

Agenda Items for Possible Discussion if Time Permits (BOLD items progress forward started):

1. **Review Personnel Policy appendices, possible approval**
2. **Finish amendment re: Wage and Compensation in new Personnel Policy**
3. **Tennis Court- possible grant funding, COA involvement, still working on it, have sent photos to four companies**
4. **6 North Road – Discuss disposition of existing house and barn-WOLA-need to wrap this up**
5. Create Town Policy for Code of Conduct
6. Update on MSDS requirements for Fire & **Police Departments**
7. **WCPO - future use of building**
8. Google Drive
9. Policy for use of Town Buildings and properties-Possible prices, rules, etc.

Adjourn