

**Chesterfield Select Board Meeting Agenda-Revised 1/12/24**  
**Tuesday, January 16, 2024, 4:00 PM**  
**Town Offices – 422 Main Road, Chesterfield, MA**

**PUBLIC ACCESS via Zoom through this link:**

Join Zoom Meeting:

<https://zoom.us/j/9908786362?pwd=ZmJwY0NERXZOblkWFBiRHFnVUNwZz09>

**Or call (929) 205 6099 to participate by phone with Meeting Code 990 878 6362**

**Time Slots:**

**4:45 P.M. Verizon re: Pole Hearing for Damon Pond Road and Indian Hollow Road, sign papers**

**5:00 P.M. Public Meeting re: North Road and Damon Pond Road Layout Acceptance Plan**

**6:15 P.M. Police Chief, Mike Malouin re: department report & furniture request**

**Approve Minutes:**

Minutes of Regular Select Board meetings of 01/02/24

**Approve Warrant:**

Review and sign warrants: W24-15, WP24-15, and WBB24-15

**Requests for Additions to Agenda:**

**Reports:**

1. Edwards Museum-(Roger & Don meeting with Kent Hicks)
2. Dunham Building Appraisal (Roger)
3. Don Emerson Road Water Complaint (Roger)
4. Bissell Road Drainage Complaint (Roger)
5. MIIA Meeting re: Town Building revaluations for insurance (Roger)
6. MVP Executive Committee Updates (Trish)
7. Cemetery Commission Updates (Trish)
8. Recreation Committee Updates (Don)
9. School Updates (Don)
10. Any other reports
11. Town Administrator Report (Brenda)
  - Munibid
  - Center Cemetery Access Road Agreement
  - HCDC & Septic Betterment Program
  - Cordless Phones at Town Office
  - Police Vest Budget Deficit
  - Donation from Florence Savings Bank
  - Basement Flooding

**Action Items:**

**5:00:** Sign Order of Layout for North Road and Damon Pond Road

Animal Control Designation-Vote to appoint Kelli Wainscott as Animal Control Officer for a term 4/1/24-3/31/25

Lien Discharge from HCDC for Worthington Resident with pay-off of lien.

FRCOG FY25 Highway Materials Bids Contract Signatory designation;sign (pgs 3 and 4)

**General Discussion Period:**

Upcoming Contract Renewal for Accounting Services with Kinsherrf-terms, process, current contract expires 2024

Landscape/Mowing Contract-terms, 2-3 year, current contract expired 12/31/2023

**Correspondence and possible action:**

Email from Kale Bernard, Livingstone Energy re: EV Charging Stations  
\$500 donation from Florence Savings Bank to Community Cupboard

**Any other item not anticipated**

**Agenda Items for Possible Discussion if Time Permits (BOLD items progress forward started):**

1. Procurement Policy to send to Boards
2. **Review Personnel Policy appendices, possible approval**
3. **Finish amendment re: Wage and Compensation in new Personnel Policy**
4. Tennis Court- possible grant funding, COA involvement, still working on it, have sent photos to four companies
5. **6 North Road – Discuss disposition of existing house and barn-WOLA-need to wrap this up**
6. Create Town Policy for Code of Conduct
7. Update on MSDS requirements for Fire & **Police Departments**
8. **WCPO - future use of building**
9. Google Drive
10. Policy for use of Town Buildings and properties-Possible prices, rules, etc.

**Upcoming Meetings:**

**Thursday, 1/25/24: 7:00 P.M. Special Town Meeting at Community Center (2/1/24 inclement)**

**Tuesday, 2/27/24: 6:30 P.M. WOLA Public Forum at Community Center (2/29/24 inclement)**

**Tuesday, 3/26/24: 7:00 P.M. Special Town Meeting at Community Center (3/28/24 inclement)**

**Adjourn**