APPLICATION FOR ONE-DAY ALCOHOL LICENSE CHESTERFIELD SELECT BOARD

## 422 Main Road, Box 299 Chesterfield, MA 01012

Special or "one day" licenses for the sale of alcoholic beverages are available to the responsible event manager of any activity conducted by an organization which, in the opinion of the Town of Chesterfield Select Board, complies with all State and local requirements and demonstrates satisfactorily that granting of the license is in the best interests of the Town of Chesterfield. This application must be submitted at least 30 days prior to the event.

The fee for a One Day Alcohol License is $\$ 100$ payable to the Town of Chesterfield for the first day and \$50 for each additional consecutive day.

## Application Date

Event Manager/Applicant Name
24 Hour Contact Telephone Number

Event Manager/Applicant Address

Event Manager/Applicant Email Address

Organization Representing
Address of Organization

Name of Event/Purpose
Date of Event
Location of Event $\qquad$
Is the organization you are representing non-profit $\qquad$ YES $\qquad$ NO

Proof of non-profit attached/Form of proof $\qquad$
License is for sale of:
$\qquad$ Wine \& Malt Beverages Only $\qquad$ All Alcohol Beverages (for non-profits only)

Copy of Server's Training Certificate attached $\qquad$ YES $\qquad$ NO

Event Room Capacity $\qquad$ Number of People Expected $\qquad$
Hours of Sale/Consumption of Alcoholic Beverages $\qquad$

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What is the maximum number of expected attendees? $\qquad$
What is the predominate age group of the expected attendees? $\qquad$
Is an admission fee to be charged? $\qquad$ Yes $\qquad$ No

Are tickets being sold in advance for this event? $\qquad$ Yes $\qquad$ No

Are you using dues collected to purchase alcohol for this event? $\qquad$ Yes $\qquad$ No

How will alcoholic beverages be dispensed or served? (Please check all that apply)
$\qquad$ Waiter/Waitress
$\qquad$ Bar with bartender
$\qquad$ By the glass
$\qquad$ By the bottle
$\qquad$ Self-serve

Who will be serving alcoholic beverages? What training or certification in the dispensation of alcohol beverages do they have? Please provide documentation of any certifications.

If any attending are under age 21 , what method will be used to check identification and what procedures will be followed to make certain that those under age 21 are not served and are not allowed to consume alcoholic beverages?

Have you consulted with the Police Department about the need for a security Plan for the Event?
$\qquad$ Yes $\qquad$ No

Will a police detail or other security be provided? $\qquad$ Yes $\qquad$ No If Yes, name and address of provider and how many?

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I understand that anyone holding a Special License must purchase alcoholic beverages from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder. Purchasing alcoholic beverages from a package store is prohibited by the ABCC. A list of authorized sources to purchase alcohol can be found on the ABCC website www.mass.gov/abce or you can contact the ABCC directly at (617) 727-3040.
$\qquad$
I understand that the license holder may be required to purchase a liquor liability policy; with limits of $\$ 50 / 100 / 100(\$ 50,000$ any one incident/\$100,000 total any one incident//\$100,000 aggregate) for events with a maximum number of expected attendees not to exceed 249; and a liquor liability policy with limits of $\$ 100 / 200 / 200$ ( $\$ 100,000$ any one incident/\$200,000 total any one incident/\$200,000 aggregate) for events with a number of expected attendees exceeding 249. Initial $\qquad$
I certify under penalty of perjury that I shall be responsible for the proper observance of all applicable Alcohol Control Laws of the State of Massachusetts, policies and regulations of the Town of Chesterfield, and conditions governing this license; all information contained in this application is true and correct; and this License is being sought for the exclusive benefit and use of the Non-Profit Sponsor and its members.

Initial $\qquad$
$\overline{\text { Event Manager/Applicant Signature }} 1$

## LIABILITY DISCLAIMER FOR ONE-DAY ALCOHOL LICENSES

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage, and liability to others with your legal and/or insurance advisors. The Town of Chesterfield, and the Select Board as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I, $\qquad$ , in consideration of having been granted a special license for the service of alcoholic beverages, hereby agree to defend, indemnify and hold harmless the Town of Chesterfield ("Town"), its officers, boards, employees and agents, from any liability for any and all loss, damage, cost, claim, expense, compensation and cause of action arising out of, or in connection with, the issuance or exercise of the special license granted to me by the Select Board acting as the Town's Local Licensing Authority.


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## FOR TOWN USE ONLY

For Police Chief, Operations Commander, or designee:
Your signature below indicates that you have discussed this event with the applicant, you have discussed whether or not a security plan is necessary, and whether police details need to be arranged for the Event.
$\qquad$
Signature

## Printed name/title

POLICE COMMENTS:
$\qquad$
$\qquad$

## For Fire Chief, or designee:

Your signature below indicates that you have discussed this event with the applicant.
$\qquad$ Date $\qquad$

## Signature

Printed name/title
FIRE COMMENTS:
$\qquad$
$\qquad$
$\qquad$

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## LIABILITY INSURANCE:

The license holder is required to purchase a liquor liability policy. $\qquad$ YES $\qquad$ NO

## LOCAL LICENSING AUTHORITY DECISION:

The Select Board, as the Local Licensing Authority, has reviewed the application and come to the following determination:

Select Board has $\qquad$ Approved Application
Signature

License \# $\qquad$ Notice Sent to ABCC (within 10 days of issuance) $\qquad$

Remarks:
$\qquad$
$\qquad$
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