



**Chesterfield Select Board Minutes
Monday, May 23, 2022 at 4:00 p.m.
Town Office Building - 422 Main Road**

The Select Board meeting was called to order at 4:00 p.m. by Mr. Fuller.

Select Board Members Present: Roger Fuller, and Trish Colson-Montgomery

Select Board Members Participating Remotely: Don Willard (for a brief time)

Select Board Members Absent:

Town Administrator Present: Brenda Lessard

Public Officials Present:

Public Officials Present Via ZOOM: Peri Hall, Goshen

General Public Present:

General Public Present Via ZOOM: Shaw Israel Izikson-Country Journal Editor, Shelbi Macri, Country Journal

Recorder of Minutes: Brenda Lessard

Common Acronyms:

ACO-Animal Control Officer

COA: Council of Aging

DEP: Department of Environmental Protection

DHCD: Department of Housing and Community Development

DOT: Department of Transportation

EMD: Emergency Management Director

FRCOG: Franklin County Council of Governments\

HAEMS: Hilltown Ambulance Emergency Management Services

HCDC: Hilltown Community Development Corporation

IFB: Invitation for Bids

MassDOT: Massachusetts Department of Transportation

MLP: Municipal Light Plant

PILOT: Payment in Lieu of Taxes

PVPC: Pioneer Valley Planning Commission

RFP: Request for Proposals

RFQ: Request for Quotes

ROW: Right of Way

STM: Special Town Meeting

WG&E: Westfield Gas & Electric

Video Conference Hybrid Meeting:

Mr. Fuller stated that this Select Board meeting is being conducted in a hybrid model but with access consistent with Governor Baker's Executive Order of June 16, 2021. Governor Baker signed into law an Act Extending Certain COVID-19 Measures Adopted During the State of Emergency. This Act includes an extension, until July 15, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law. The new law has two major parts:

First, the new law allows public bodies to continue providing live "adequate, alternative means" of public access to the deliberations of the public body, instead of holding meetings in a public place that is open and physically accessible to the public. "Adequate, alternative means" may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body in real time.

Second, the new law authorizes all members of a public body to continue participating in meetings remotely; the Open Meeting Law's requirement that a quorum of the body and the chair be physically present at the meeting location remains suspended.

Minutes:

Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller and unanimously voted to accept the Minutes of 5/9/22 as amended.

Warrants:

The Select Board reviewed and signed the warrants W22-24, WP22-24, and WBB22-24.

Additions to Agenda:**Appointments:**

Mr. Fuller noted that an email was received from the Town Clerk regarding two residents who were interested in two committee positions.

Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller and unanimously voted to appoint Barbara Bak to the New Hingham Regional School Committee with a term to expire in 2023.

Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller and unanimously voted to appoint Robin Bak to the Memorial Day Committee with a term to expire in 2023.

Memorial Day:

Memorial Day will be observed on Monday, May 30th at 11 a.m. at the Veteran's Park according to Steve Connor, VSO. There will be a wreath laying ceremony according to Gilman Smith. The Select Board discussed that the people who continue this important observance are aging out and are unable to do as much. Ms. Lessard reported that there will be no cemetery visit.

Landscape Architect Services for Master Plan for 6 North Road RFP:

There were two companies who responded with a proposal for Landscape Services for 6 North Road. The Select Board took the proposals under advisement and will read through the proposals thoroughly. This award will be subject to funding. The two companies were:

Wright Ostermier Landscape Architects (WOLA): \$15,800

Dodson & Flinker, Inc.: \$25,550

Reports:

Lafayette Trail Sign:

Ms. Colson-Montgomery stated that she had heard back from Julien Icher from The Lafayette Trail organization. She noted that the red color on the sign is bright. The wording is fine. Mr. Icher is willing to accept other “primary source” material from the Town. Ms. Colson-Montgomery opined the colors will fade some after season changes and the red may not be as bright. Ms. Colson-Montgomery will speak with Ms. Cinner about her concerns.

Cemeteries:

The Select Board had done a site visit to the Mount Cemetery on May 20th. The sinkholes were observed by all members. The Select Board opined that an outside contractor would be better suited to fill the holes rather than the highway department. Ms. Cinner had a price proposal for filling the holes from Rick Roberts. Mr. Fuller opined he would like to see the proposal to review.

Town Administrators Report:

Phones:

The changeover of the phone system did not happen. Wiring must be done at all locations. This was not communicated throughout the discussion of the changeover with TPX and Whip City. Ms. Lessard has spoken with Entre and Winnie Bancroft. Cat 6 wiring must be done in all locations and PoE switches have to be installed. Hackworth came on Friday, May 20th and switched the alarm system at Town Office to a cellular alarm. The alarm at the Council on Aging still needs to be switched to cellular.

RFP Edwards Museum:

Letters of Intent were sent to Royal Renovations Construction and Larochelle Construction. The contracts are being worked on.

COA:

The COA Director reported to Ms. Lessard that someone broke into the box by the door at the COA and ruined it. Ms. Lessard asked Ron Loven to remove the box at Ms. Gibeau’s request but asked him to take pictures of it prior to removal.

Sandri and Furnace:

Jamrog came to do the automatic fill repair work on the furnace at Town Office. Sandri is willing to adjust the repair bill after an amount is received from Jamrog regarding the work they did on April 18th.

Juneteenth:

Ms. Lessard will reach out to Town Counsel for their opinion.

Special Town Meeting:

Articles for the Special Town Meeting on June 27th were discussed. They will include the loan payoff of the midi-pumper, acceptance of the layout of Sugar Hill Road and possibly the money to pay for landscape architect services for 6 North Road. The Planning Board has been requested to have the cannabis bylaw ready to add to the warrant. The warrant will be signed at the next meeting on June 7th.

General Discussion:

Town Building Site Visits:

The Select Board discussed the Town buildings site visits they did on Friday, June 20th. A list of items will be given to Ron Loven to accomplish. The list includes: painting the ramp at the COA, coordinate with the COA Director about painting the equipment room and painting the header over the bays at the Fire Department. Ms. Lessard will reach out to the principal at NHRES to see if coordination of their project can be done with replacing the kitchen floor at the COA. Ms. Lessard has reached out to Done Right Chimney on a proposal for repointing and cleaning the chimney at the Library.

Dunham Library:

It was noted during the visit that some of the paint is bubbling on the rear of the building. Mr. Fuller left a message for the painter and Ms. Lessard will follow-up with an email and send pictures to ProCoat as the building was only painted last fall.

Parking 6 North Road for July 4th:

Don Willard reported he had met with the July 4th Parade Committee to let them know of the approval to allow parking at 6 North Road. The area will need to be brush-hogged and hayed. Mr. Willard reported that the work is on the committee to do. Mr. Willard suggested to have the cars park sideways, perpendicular to the slope. The committee will also put up ribbon to avoid the wet areas toward the bottom of the hill. There was discussion about horse trailer parking and possibly allowing the horse trailers to park at the Town Offices or at the school. The car show, that is usually in the Town Office parking lot will be on July 3rd instead of July 4th. Ms. Lessard will put out a call for volunteers to help with the festivities.

Year End Projects:

It was discussed to speak to Highway and Police Department about getting the Crown Vic and Tractor out to bid. Ms. Lessard will follow up to get item pictures and descriptions. The town also wants some shredding done. Ms. Lessard has reached out to Valley shred about setting a date up.

HCDC Documents request for Signatures:

Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller and unanimously voted to sign the lien discharge for a property in Williamsburg.

Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller, and unanimously voted to sign the closeout for the FY19 CDBG Grant.

Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller, and unanimously voted to sign the closeout for the COVID CV Grant.

Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller, and unanimously voted to sign the FY22 CDBG Grant Agreement.

MSW Disposal Agreement for 5/31/22-6/30/25:

Mr. Chandler attended the meeting to discuss the Republic contract and the increased pricing. He noted that requests for pricing had gone out to Casella, Waste Management and Republic. The first year will be \$94/ton, 2nd year will be \$97.76/ton and the third year will be \$101.67/ton. Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller to sign the MSW Disposal Agreement with Republic for the specified term 5/31/22-6/30/25

Year End Line Transfer for Highway:

Matt Smith, Highway Superintendent submitted a Year End Line Transfer for \$3,500 from Acct #001-422-5400-0000 Highway Gas & Diesel Expense to Acct #001-422-5240-0001 Machinery. Ms. Colson-Montgomery made a motion, seconded by Mr. Fuller and unanimously voted to sign the request.

Meeting Adjourned:

The meeting adjourned at 7:00 p.m.