



**Chesterfield Select Board Minutes
Monday, September 26, 2022 at 4:00 p.m.
Town Office Building - 422 Main Road**

The Select Board meeting was called to order at 4:00 p.m. by Mr. Fuller.

Select Board Members Present: Trish Colson-Montgomery and Don Willard

Select Board Members Participating Remotely: Roger Fuller

Select Board Members Absent:

Town Administrator Present: Brenda Lessard

Public Officials Present:

Public Officials Present Via ZOOM:

General Public Present:

General Public Present Via ZOOM:

Recorder of Minutes: Brenda Lessard

Common Acronyms:

ACO-Animal Control Officer

COA: Council of Aging

CDBG: Community Development Block Grant

DEP: Department of Environmental Protection

DHCD: Department of Housing and Community Development

DOT: Department of Transportation

EMD: Emergency Management Director

FRCOG: Franklin County Council of Governments

HAEMS: Hilltown Ambulance Emergency Management Services

HCDC: Hilltown Community Development Corporation

IFB: Invitation for Bids

MassDOT: Massachusetts Department of Transportation

MLP: Municipal Light Plant

NHRES: New Hingham Regional Elementary School

OSRP: Open Space & Recreation Plan

PILOT: Payment in Lieu of Taxes

PVPC: Pioneer Valley Planning Commission

RFP: Request for Proposals

RFQ: Request for Quotes

ROW: Right of Way

WG&E: Westfield Gas & Electric

On July 16, 2022, Governor Baker signed into law An Act Relative to Extending Certain State of Emergency Accommodations, which, among other things, extends the expiration of the provisions pertaining to the Open Meeting Law to March 31, 2023. Specifically, this extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The Act does not make any new changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from July 15, 2022, to March 31, 2023

This meeting was conducted with ZOOM access for the public.

Minutes:

Ms. Colson-Montgomery made a motion, seconded by Mr. Willard and unanimously voted to accept the Minutes of 9/12/2022, as amended.

Warrants:

The Select Board reviewed and signed the warrants W23-07, WP23-07, and WBB23-07.

Additions to Agenda:

At Home COVID Test Kits:

Ms. Lessard reported that the test kits were requested from the State and the COA got a delivery of approximately 160 boxes.

Cemetery Visit:

Ms. Colson-Montgomery reported she had attended a site visit with the Cemetery Commission and a landowner, Roger Fuller, to discuss parking for the Center Cemetery. Roger Fuller owns land that abuts the cemetery. The cemetery had flagged an area where the cemetery would like to allow parking but the land is on Mr. Fuller's property. After reviewing the flagged area, Mr. Fuller is agreeable to allow a hard-packed parking area on his property to be used by the cemetery. There was also discussion about possible signage and where to put any possible signage.

Town Sign:

It was reported that a posting was not posted in a timely manner on the town sign by a member of the Cultural Council. Mr. Willard keeps the town sign updated. It was noted that the posting had only been submitted on Thursday, September 15th and the posting was done by Tuesday, September 20th. It was discussed that any requested postings should allow at least ten days to allow Mr. Willard time to get it on the town sign. It was suggested by the Cultural Council member to advertise the job in the COA newsletter to see if any seniors would do the updating. The Select Board expressed concerns regarding safety for any senior doing the updating due to winter conditions, ice and snow, that could make that area very slippery. The Select Board will keep the town sign updated as is for now.

Upcoming Flu Clinic:

The COA is sponsoring a Flu Clinic and COVID booster clinic on Thursday, September 29th from 10 am until 12:00 pm. Ms. Colson-Montgomery suggested a robo-call go out to alert residents about the clinic. Ms. Lessard will schedule a call to go out.

Hilltown Junior Olympics:

Mr. Willard reported that the Hilltown Junior Olympics was held on Sunday, September 25th after not being held for two years due to the pandemic. There were 184 children who registered and 166 children who came. Mr. Willard reported that it was an amazing event, a great success and everything went well. More volunteers are needed to keep the event going. Mr. Willard noted it was a struggle to get volunteers for this year's event.

Reports:**Edwards Museum Renovation Updates:**

Mr. Fuller reported that Royal Renovations has started some of the work that needed to be done before the roofing contractor can do his work. Mr. Fuller, along with Kent Hicks, met Mr. Glass and Mr. McClellan at the site on Thursday, September 22nd. As Mr. Fuller will be leaving town, Mr. Hicks will oversee the work being done and report to Mr. Fuller if there are any issues.

Discussion with Fire Chief re: Underground Storage Tank:

Mr. Fuller reported that he has not spoken yet with Chief Hewes about the underground tank.

Town Administrators Report:**Highway Computer:**

The new computer for the Highway Superintendent was installed. The Highway Superintendent reported the computer is working as it should.

Phones:

Town department training on the phones took place and those who chose to attend did so. There are still a couple minor issues but Ms. Lessard is working on getting them straightened out.

WOLA:

The site visit to 6 North Road scheduled with WOLA and the Select Board was done on September 19, 2022. The Select Board met with Emily Wright. Ms. Wright will reach out to police, fire, cemetery commission and other departments to get their input. Ms. Wright will attend the October 11th Select Board meeting to discuss the public forum which will be on October 17th at the Community Center, which will allow the town residents to give their input on the future of the property. Ms. Lessard emailed the Walkability Audit to WOLA.

STRIPE:

Ms. Lessard attended a training meeting with WGE about STRIPE on Wednesday, September 21st. The training was asked for by Janice Boucher from Kinshurf Accounts as a response to the item in the audit about balancing the MLP funds. Mr. Fuller opined this process is not intended to be the Town Administrators responsibility.

Floor at COA:

The floor replacement is done. The appliances and table have been moved back. The dishwasher will be scheduled for a commercial cleaning.

Meeting with the Police Chief:

The scheduled meeting with the Police Chief was cancelled due to the Police having to respond to a call. Chief Malouin will attend the next Select Board meeting. The Select Board discussed the email received from the Chief in regards to detail pay and what other towns do. The Select Board discussed flaggers, whether to pay the police for town work at a lower detail rate than what is paid by private companies, and/or whether to leave detail pay where it currently is at \$42./hour. The Select Board is currently divided on this issue. This discussion of detail rates will be continued at the next Select Board meeting.

Meeting Adjourned:

Ms. Colson Montgomery made a motion, seconded by Mr. Willard to adjourn the meeting at 7:10 p.m. The vote was unanimous.