

**Chesterfield Municipal Vulnerability Preparedness Committee**  
**Executive Committee**

**Meeting Notice**

The Executive Committee will meet:

Date: Wednesday, April 3, 2024  
Time: 6:00 pm  
Location: Chesterfield Community Center  
400 Main Road  
Chesterfield, MA

**Agenda**

1. Approve minutes of the March 30, 2024 meeting.
2. State facilitated required MVP WAVE training for the Core Team
3. Items unforeseen by the Chair
4. Adjourn

**Topics for Future Executive Committee Meetings**  
**These items may be discussed as time permits.**

Exec Comm procedures:

- Jointly reviewing MA operational tools.
- Inviting guests to our meetings when appropriate regarding current key activities and major planned activities.
- Liaison between our group and working groups. Single contact person for each of them?

MVP operations:

- Upload MVP docs onto town website
- Developing a set of expectations for working group products
- Define roles for each major group-Exec Comm, Liaison Group,
- Compose charge for each working group and support the development of a timeline that emphasizes grant deadlines.

For further information contact: Larry Holmberg at 413-296-4247  
These meetings are open to the public and subject to the Open Meeting Law.