

Reposted 8/12/23 with correct meeting date

**Chesterfield Select Board Meeting Agenda**

**Monday, August 14, 2023, 3:00 PM**

**Town Offices – 422 Main Road, Chesterfield, MA**

**PUBLIC ACCESS via Zoom through this link:**

Join Zoom Meeting:

<https://zoom.us/j/9908786362?pwd=ZmJwY0NERXZObm1kWFBlRHFnVUNwZz09>

**Or call (929) 205 6099 to participate by phone with Meeting Code 990 878 6362**

**Time Slots:**

3:15 PM: Denise LeDuc: subordination request, possible sign

**Approve Minutes:**

Minutes of Regular Select Board meetings of 7/17/23

**Approve Warrant:**

Review and sign warrants: W24-05, WP24-05 and WBB24-05

**CDBG Grant Management RFP:**

Possible vote to Award Contract to HCDC (Hilltown Community Development Corporation) for Grant Management of CDBG Grant

**Requests for Additions to Agenda:**

**Reports:**

1. Edwards Museum Updates (Roger)
2. Year End Carryover List from Accountant (Trish)
3. Any other reports
4. Town Administrator Report (Brenda)
  - Tables for Town Hall
  - Staples Bill
  - Town Hall Steps
  - COA Furnace Leak

**Any other item not anticipated**

**Action Items:**

- FRTA (Franklin Regional Transportation Authority) Easy Ride Program Enhanced Access (Approval by Select Board Needed)
- Email request from Ellie Goudie-Averill to use Town Hall for Hilltown Open Studio Tour on Saturday and Sunday 9/30 & 10/1. They will be showing dance films and doing live dance performances for the Tour. She would also like to set up on Friday 9/29.
- Sign SIG Grant Contract (Chair)
- **Appointments:**
  - Marianne Drake to Capital Planning- 1 year term (replace Carol Jolly)

- Working Groups instead of Committee for the MVP Sub groups
- Right of First Refusal Procedures
  - Cemetery Stone Wall Contract, possible sign

**General Discussion Period**

Next Select Board Meeting 8/28

Set date for Joint Meeting with Assessors and Valencik with Select Board

**Correspondence and possible action:**

**Agenda Items for Possible Discussion if Time Permits (BOLD items progress forward started):**

1. **Review Personnel Policy appendices, possible approval**
2. **Finish amendment re: Wage and Compensation in new Personnel Policy**
3. **Tennis Court- possible grant funding, COA involvement, still working on it, have sent photos to four companies**
4. **6 North Road – Discuss disposition of existing house and barn-WOLA-need to wrap this up**
5. Create Town Policy for Code of Conduct
6. Update on MSDS requirements for Fire & **Police Departments**
7. **WCPO - future use of building**
8. Google Drive
9. Policy for use of Town Buildings and properties-Possible prices, rules, etc.

**Adjourn**